

January 12, 2015 Albion Planning Board Minutes

(NOTE: The meeting(s) at this time were as follows):

Public Meeting for the purpose of inviting the public to comment upon the proposed Land Use Ordinance changes made over the course of the preceding year and to be voted at the annual Albion Town meeting held in March 2015.

Regular Planning Board Meeting

Attendees: Frank Siviski, Chair, Chuck Rounds, Kevin Morrissey, Jeanne Siviski, Bill Gatti

Members absent: Marianne Cogswell

Others attending: Matthew Nielsen, CEO

Frank called the **public** meeting to order at 7:06 p.m.

Frank noted that the notice of the meeting had been posted as required in the Albion Town Office, Amulet Variety Store, Albion Corner Variety Store, Town Line Newspaper and Morning Sentinel.

No one from the public was present at the meeting.

Frank noted that the Planning Board would provide the Select Board and Town Office with final copies of the Revised Land Use Ordinance during the month of January.

The Town Office will also receive a current Ordinance should any of the public wish to compare both current and proposed documents.

Having received no comment or question from the public Frank closed the Public meeting at 7:15 p.m and moved forward with the **regular** Planning Board meeting.

Kevin made a motion to approve the December 8, 2014 Planning Board minutes as submitted. Motion was passed and minutes accepted.

CEO Report

Matthew noted that there had been very little activity in the preceding month and none that required Planning Board attention at this time.

New Business

Frank proposed that during the months of February and March job responsibilities (descriptions) be developed for the two officer positions on the Board (Chair and Secretary) and further that we develop recommended guidelines for responsibility and communication of the CEO. These would be used for the purpose of training, recruitment and assistance in effective performance of the respective duties.

Frank noted that we would provide for an additional public meeting opportunity for the proposed sub division requirement changes in April.

Kevin will also follow up on securing a digitized land use map for town use.

We agreed that a letter of appreciation be sent to Chris Huck, KVCOG for his great efforts to assist us in developing the Land Use Ordinance changes.

Frank will ask Chris to develop language for the Land Use warrant for the town meeting in April

Bill will develop and submit the Select Board the PB annual budget to also include fees for MMA training workshop sessions for Planning Board members.

Frank will develop the Planning Board summary of activities for the Town Meeting prior to January 31st.

Frank adjourned the meeting at 8:10 p.m.

Bill Gatti

Acting Secretary