

Town of Albion
Selectboard Meeting

April 11, 2011

Selectboard members present: Marion Foster, Michelle Boivin, Mary Lee Rounds.

Others Present: Winston Higgins, Road Commissioner, Dick Ware, Mason.

1. **Meeting called to Order:** at 7:03 by the Chair, Marion Foster

2. **Meeting Minutes**

- a) The meeting minutes were reviewed by Board members
- b) Marion made a motion to accept the March, 21, 2011 meeting minutes with a minor correction amendment. The motion was seconded by Michelle. The motion passed by a vote of 3 to 0.

3. **Ariel Survey & Photos**

Marion had contacted Tony Neves for information regarding digital maps. After a brief discussion, it was agreed that this issue should be tabled for now.

4. **Besse Building**

Marion noted that we have approval from voters to go forward with needed repairs to the Besse building. She suggested that those who had bid previously be contacted to see if they were still interested. She also suggested that we not contract until after July when the cash flow situation will be improved..

Dick spoke briefly about his previous assessment of the building repair needs.

Michelle indicated that we should require sealed bids and Mary Lee suggested adding language about option to reject any and all bids.

5. Roads

There was a brief discussion about roads, up coming work, and how many culverts would be needed. There was also a discussion of the Hussey bridge repairs and the notice from the state.

6. Appointments

It was noted that there were a few that needed signatures. These were completed.

7. Copier

The two copier options were discussed. After comparing information, the members decided that getting a new machine through the State was better than getting a used one since the difference in price was not significant. Board members also considered whether to purchase the copier outright or on installments. Since the installment plan would result in a higher price, outright purchase was chosen. Marion felt that the final decision to purchase this particular machine should be delayed one more day in order to seek Amanda's input and to ensure that the model had all the features needed by the office staff. After some discussion, a decision was reached for Marion to speak to Amanda the next day and if no impediments were identified, the copier would be ordered ASAP.

8. Auditor contract

The contract has been signed and the final audit report will be coming.

9. CEO/ACO Backup

Marion noted that we have a back-up for Mike. Also discussed was the new building codes & training needed.

10. Clean Up Day

The town clean up day has been set for May 21st. Members agreed that no tires would be accepted. Also need to change posters

11. Flood Plan Ordinance

FEMA sample will be submitted to planning board. Town meeting will be needed for approval.

12. Adjournment:

Marion made a motion to adjourn at 9:27pm. Michelle seconded the motion. The vote was 3 to 0 in favor.