

Albion Planning Board

Workshop Minutes
January 23, 2012

The meeting was scheduled to be held at the library of the Albion Elementary School. The school staff did not make any provisions for access to the library. The meeting was moved to the Besse Building after a short wait to accommodate any late arrivals.

Planning Board Members Present: Willie Grenier (Chair), Kevin Morrissey (V-C), Frank Siviski (Sec.), Allen Knights, Ellen Najpauer.

Deane Mason and Charles (Chuck) Rounds. (Associates).

Others present: Mike Spaulding C.E.O.

- 1) Meeting was called to order at 7:16 P.M. by Kevin Morrissey, Planning Board Vice-Chair. (Willie arrived late.)
- 2) Ellen asked to address the Board concerning points from the last regular meeting. The Board agreed.

Ellen expressed her desire to standardize the submittal of all applications to the Board. She suggested that eight (8) copies of the application be submitted to the Board at least seven (7) days before the meeting for review. She also suggested that an instructional sheet be developed to aid the applicant.

Ellen felt that the proposed procedure must be adopted into the LUO.

The Board felt that the matter should be discussed further and the topic was placed in the "Parking Lot" list for review.

Ellen pointed out that requirements for notice of a Public Hearing per Title 31(?), fourteen (14) days and that of the LUO, seven (7) days differed. (Ellen informed the secretary at a later date that the reference was to Title 30-A, 4352, #9.)

Frank informed the Board that since the first reference by Ellen of the fourteen (14) day requirement, he had been using fourteen (14) days as the basis for notification to avoid any challenges to the procedures.

Ellen stated that she felt the application process must be followed to the letter. She said that Deane's concerns on the CMP application (last regular meeting) were warranted and was dismayed over the misinformation the applicant had received for the Chair.

Willie expressed her concern over the direction the discussion was taking.

Allen moved to proceed with the agenda. The motion was seconded and approved.

- 3) Kevin appointed all members as voting members for the workshop.
- 4) The Board reviewed the proposed changes to the LUO.
(Attached)

Item #1 – Frank informed the Board of two (2) typos or misspellings that he had discovered during the year. The Board voted to approve the changes made by the Secretary. (See attachment.)

Item #2 – Amendments 1 – 4.

Amendment 1- The topic was reviewed and no action was taken because a vote had been previously taken to include the item on the warrant.

Amendment 2 – Frank moved to accept the additional definitions with the broader definition of public facility. The motion was seconded and approved.

Amendment 3 – Ellen moved to approve the changes. The motion was seconded and approved.

Amendment 4 – Frank moved to delete paragraph 2 under subsection 4, Q. Site Conditions. The motion was seconded and approved.

Item #3 – Deane presented a number of formatting changes to the LUO that would make the presentation consistent throughout the entire document along with some oversights in the charts. (Block 30 – change greater than to greater than or equal to).

Frank moved to accept the formatting changes. The motion was seconded and approved.

Item #4 – Revised definition of structure. A motion was made to include the revised definition of structure with amendment 2. The motion was seconded and approved.

Meeting ended 9:00 p.m.

Respectfully submitted,

Frank C. Siviski, Secretary