

**July Albion Planning Board Minutes**  
**July 9, 2018**

**Members Present:** C. Rounds, Chair, J.Siviski, A. Corson, M. Ward,  
B. Gatti  
**Members Absent:** K. Morrissey  
**CEO:** Present  
**Others Attending:** J. Violette, P. Shibles, S. Bennett, S. Wallace

Chuck convened the meeting at 7:00 p.m.

**Approval of June Minutes:**

Jeanne noted several corrections to the minutes submitted. Corrections were discussed and accepted and Allysa made a motion to approve the minutes with corrections. Motion was seconded and passed unanimously.

**CEO Report:**

Brian submitted a written report of activities since last meeting and indicated he would do so on a regular basis.

**Violette Permit(s) Review:**

Brian distributed notes on his work with J. Violette to continue the permitting process.

A discussion ensued as to the ongoing boundary issue between the abutting neighbor. (S. Bennett). Chuck indicated that the resolution of this civil matter would not be within the purview of the Planning Board and directed that both seek accurate information independently.

Brian indicated that J. Violette had submitted all outstanding approvals necessary as noted in the preliminary meeting held in June. However, Violette had decided to resubmit his site plan and permits eliminating

an easement and providing new plans indicating new locations for each building initially proposed.

The Board reviewed the new site plans (lots 29 and 30) separately and discussions ensued regarding parking space size, nature of the now demolished dwelling on Lot 30, removal of concrete pad, restriction to locate one RV unit on the property and location of the new foundation and structure on Lot 29 so it would meet the setback requirement to the greatest practical extent for nonconforming lots.

Given the efforts made by all parties to identify issues and resolutions, Allysa made a motion to convene a special Planning Board meeting as soon as practicable to review new permits and site plans for with J. Violette and Fairfield Drafting and Construction with changes.

#### **P. Shibles Permit Review**

Bill distributed copies of the permit and Brian noted that all aspects of compliance were met. Although the sketch was not made to scale the Board noted that the new building would be placed on the current foundation and accepted it as submitted. A formal request for a scaled drawing would be made thereafter.

Chuck made a motion to approve the permit as submitted. The motion was seconded and passed unanimously.

#### **Permit Form**

Bill will follow up to add to permit application checklist the requirement that all sketches be made to scale.

Chuck adjourned the meeting at 9:22 p.m.

Bill Gatti

Planning Board Secretary