

BESSE BUILDING RENTAL POLICY

September 12, 2023

Rental Fees:

1. Local civic groups ***will not*** be charged for the use of the Besse Building, however they are required to comply with contract rules.
2. Commercial enterprises not affiliated with a non-profit agency will be charged:
 - a. \$450 per day for the use of the Drake Room and Marden Room.
 - b. \$250 per day for the use of the kitchen.
3. Activities sponsored by Residents as well as non-resident non-profit organizations or by governmental agencies will be charged:
 - a. \$125 per day for use of the Marden Room, Drake Room and Kitchen
4. Payments & Refunds
 - a. Payment in full is required at the time of the reservation.
(This is separate payment from Deposit)
 - a. A \$50 cash/check deposit is required at time of the reservation.
(This is separate payment from Room Rental. Deposit will be returned within two weeks after the event if the area is found to comply with the contract)
 - b. Rental fees are refundable only if a cancellation is requested 5 days prior to the scheduled event.
 - c. The Select Board has the right to make final determinations regarding eligibility and refunds.

Michael Gardner
Paul Flynn
Scott Cyrway

Rev. 9/12/23