

Municipality of ALBION

Disbursement Warrant Ordinance

Section 1. Purpose.

The purpose of this ordinance is to provide an alternative to the statutory procedure for the approval of warrants authorizing the treasurer to disburse money.

Section 2. Authority.

This ordinance is enacted pursuant to 30-A M.R.S. §§ 3001 and 5603(2)(A).

Section 3. Procedure for Approval.

The treasurer may disburse money only on the authority of a warrant drawn for the purpose, that has been either:

- (a) affirmatively voted and signed by a majority of the municipal officers at a duly called public board meeting;
- (b) seen and signed by a majority of board members acting individually and separately, provided that any discussion among board members concerning a proposed disbursement must comply with the Maine Freedom of Access Act;
- (c) pursuant to an annual policy adopted pursuant to 30-A M.R.S. § 5603(2)(A) for the disbursement of municipal employee wages and benefits, disbursement of state fees collected by the municipality to be disbursed to the state of Maine, disbursement of municipal school unit education costs, or as otherwise provided by law pursuant to 30-A M.R.S. § 5603(2)(A).

Section 4. Effective Date.

This ordinance shall be effective upon its adoption by the municipal legislative body and shall remain in effect until revised or repealed by the municipal legislative body.