

# ***BESSE BUILDING RENTAL POLICY***

## ***January 26, 2016***

### Rental Fees:

1. Local civic groups ***will not*** be charged for the use of the Besse Building, however they are required to comply with contract rules.
2. Commercial enterprises not affiliated with a non-profit agency will be charged:
  - a. \$45000 per day for the use of the Drake Room and Marden Room.
  - b. \$250.00 per day for the use of the kitchen.
3. Activities sponsored by non-resident non-profit organizations or by governmental agencies will be charged:
  - a. \$140.00 per day for the use of the Drake and Marden Room.
  - b. \$50.00 per day for the kitchen.
4. Residents using the facilities for private purposes will be charged:
  - a. \$100.00 per day for the Drake and Marden Room.
  - b. \$25.00 per day for the kitchen.
5. Payments & Refunds
  - a. Payment in full is required at time of the reservation.
  - b. \$50.00 cash deposit is required at time of the reservation. Deposit will be returned within two weeks after the event if the area is found to comply with the contract.
  - c. Rental fees are refundable only if a cancellation is requested 5 days prior to the scheduled event.
  - d. The Select Board has the right to make final determinations regarding eligibility and refunds.

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