

Town of Albion
Application for Utility Scale Solar Facility

Return to: Albion Town Office
22 Main Street, Albion, ME 04910 (207) 437-2900
ceo@townofalbionmaine.com

To be filled in by Staff:

Project Name: _____	Date Received: _____
Application Number : _____	Signature _____
Paid: Application Fee \$ _____ <i>(\$10 per \$1000 of estimated project cost-with supporting documentation)</i>	

Applicant Information

1. Proposed Name of Development: _____

2. Name of Property Owner: _____
Address: _____

3. Name of Applicant: _____
Address: _____
Telephone: _____ Email: _____

4. Name of applicant's authorized agent: None (Representing Self)

Address: _____
Telephone: _____ Email: _____

5. Person to which all correspondence regarding this application should be sent:

Telephone Number _____

6. What legal interest does the applicant have in the property to be developed:
(ownership, option, purchase and sales contract, etc.)? *(Must include documentation of
interest with this application)* _____

Land Information

7. Location of the property being developed:
(From County Registry of Deeds) Book _____ Page _____
(From Albion tax maps) Map _____ Lot(s) _____

9. Street(s) on which the project is located or will access:

10. Total acreage of the parcel: _____ Acreage to be developed: _____
11. Is any portion of the property within a shoreland zone, as depicted on Town of Albion Shoreland Zoning Maps? Yes No
12. Is any portion of the property within a special flood hazard area, as depicted on FEMA Flood Insurance Rate Maps? Yes No
13. Is the property to be developed located within 500 feet of a municipal boundary?
 Yes No If yes, which municipality? _____

Development Information

14. Provide a short description of the USSF Development (Size, layout etc.)

15. Does this development propose extension or expansion of any of the following public infrastructure? (check all applicable)
 Roads Storm Drains Electrical Power
 Sidewalks Telephone Other _____
16. Describe measures for security and fire protection for the proposed development.

17. Describe method of disposal for solid waste, whether any hazardous, special, or universal wastes will be generated, and how they will be disposed of: _____

18. Will the proposed development require permits from any other governmental body?
 Maine Department of Transportation Yes No permit type: _____
 Maine State Fire Marshal Yes No permit type: _____
 Maine Department of Environmental Protection Yes No
 permit type (s): _____
 US Army Corps of Engineers Yes No permit type: _____
 Other: Yes No permit type: _____

19. Are any waivers of the application requirements (not standards for approval) being requested with this submission?

Yes No

If yes, please list them and elaborate on separate page if needed:

20. Application Fee required to be submitted with this application:

Total Attached \$ _____

PLEASE READ AND SIGN:

To the best of my knowledge, the information submitted in this application is correct. I understand that before this application can be determined to be complete by the Town of Albion, all requested information must be submitted.

(Signature of Applicant)

(Date)

Submit this form and attachments to the Town of Albion. Contact the town office for submission instructions.

Town of Albion Utility Scale Solar Facility Review Application

Submission Checklist

The following items are required for an application to be determined to be complete, unless a waiver has been requested and granted. This checklist is not part of the application form and may be retained by the applicant.

GENERAL REQUIREMENTS: All applications shall include sufficient and legible copies for technical and administrative review. These shall include:

- Nine (9) copies of the application form, attachments, and plan drawings reduced to fit on 11 x 17 pages. *Except that* reports, plans, or third party permitting materials may be submitted in electronic form.
- Three (3) copies of site plan drawings at a size of 24 x 36 inches. Design plans for streets, and other infrastructure shall include plans, profiles, and cross-sections, as appropriate.

SITE PLAN DRAWING: Items to be shown on the drawing(s) shall include:

- Proposed name of the Project, together with assessor's map and lot number(s) and street address if available.
- Name and addresses of the applicant, his/her agent, and the person(s) who prepared the application.
- The date the Plan was prepared, magnetic north point, declination, and graphic map scale.
- The boundary lines of the parcel and of any sub parcels.
- The boundaries of all water bodies, wetlands or significant vernal pools located on the tract, and location of any shoreland zoning boundaries affecting the tract.
- If any portion of the parcel is in a flood-prone area, the boundaries of any flood hazard areas and the 100-year flood elevation.
- The location, dimensions, and ground floor elevation of all existing and proposed structures on the parcel to be developed.
- Contour lines at the interval specified at the pre-application or Site Inventory meeting, showing elevations in relation to Mean Sea Level. Include post-development contours.
- The approximate alignment and dimensions of any road(s), driveways, sidewalks, and parking area(s) proposed to be constructed or improved. Include a detailed cross-section of construction.

- Location, size and type of vegetation proposed as landscaping or buffer areas and other landscaping elements.
- The size, type, and location of hydrants, fire ponds, drainage facilities, exterior lighting, electric and telephone lines and other utilities designed to service the development.
- The location of any signs to be placed on the property. Include a scaled profile (“face-on”) view of proposed signs.
- A location map insert showing an outline of the project area and any remaining portion of the owner’s property at a scale sufficient to show adjacent roads, water bodies, municipal boundaries and other significant features in the vicinity.

ATTACHMENTS: The following items shall be included in the application package. Some of the items need only be included upon the conditions stated.

- Verification of right, title, or interest in the property by means of a deed, lease, signed purchase and sales agreement or similar document.
- A description of security and fire protection measures to be installed. Proposed sources of water not associated with the public water supply system must be approved by the fire chief prior to submittal of the application. If required under state law, include a copy of permit from the Office of the State Fire Marshal.
- The names and addresses of owners of record of property within 500 feet of the parcel to be developed.
- A medium intensity soil survey of the parcel area to be developed. *When the medium intensity soil survey shows soils which are generally unsuitable for the uses proposed, the applicant shall provide a high intensity soil survey or a report by a Registered Soil Scientist or Registered Professional Engineer experienced in geotechnics, indicating the suitability of soil conditions for those uses.*
- Identification of any historical or archeological assets, critical natural areas, or areas of endangered or threatened species of plants or animals contained in the Maine Natural Areas Program *Beginning with Habitat* database. *If identified, a description of measures to be taken to protect the resource shall be included.*
- A Stormwater Management Plan.
- A description and specifications for any lighting fixtures.
- An estimate of the costs of any improvements to public infrastructure and a proposed form of Performance Guarantee.

- A description of the owner of the facility, the operator if different, and detail of qualifications and track record to run the USSF.
- If the operator will be leasing the land, a copy of the agreement (minus financial compensation) clearly outlining the relationship inclusive of the rights and responsibilities of the operator, landowner, and any other responsible party with regard to the USSF and the life of the agreement.
- A description of the energy to be produced and to whom it will be sold.
- A copy of the agreement and schematic details of the connection arrangement with the transmission facility, clearly indicating which party is responsible for various requirements and how they will be operated and maintained.
- A description of the panels to be installed, including make and model, associated major facility components and applicable material safety data sheets.
- A construction plan and timeline, identifying known contractors, site control, and anticipated on-line date.
- An operations and maintenance plan, including site control and the projected operating life of the facility.
- An emergency management plan for all anticipated hazards.
- A Visual Impact Assessment
- Proof of financial capacity to construct and operate the proposed USSF
- A full decommissioning plan including costs and proof of performance or surety bond.