

**November Albion Planning Board Minutes**  
**November 13, 2017**

**Members Present:** C.Rounds, Chair, J.Siviski, K. Morrissey, A. Corson, B.Gatti

**Members Absent:** None

**CEO:** Present

Chuck convened the meeting at 7:00 p.m.

**Approval of October PB Minutes:**

Kevin made a motion to accept the minutes as submitted.

Alyssa seconded. Motion passed and minutes were approved.

**CEO Report:**

Brian brought forth a question regarding the J. Marks permit concerning height restrictions. Question remained open upon further research required.

Brian further noted that under SZ ordinance JM was required to file an approved plan for expansion for a non conforming structure within 90 days with the registry of deeds. J.S will research deeds and send letter siting the ordinance if warranted.

**Permitting Forms Review:**

Bill distributed a copy of all forms in his possession. A subcommittee of A.S. and B.G was formed to make

recommendations to the board to review ideas to incorporate checklist(s) within the permit application.

Brian will make available Flood Plain application.

### **Town Website.**

Bill will inquire with the Select Board as to eliminating availability of unofficial town websites on internet which confuses users with outdated and inaccurate information.

### **Flood Plain Ordinance**

J.S will confer with S.Baker to develop new language for pending changes to the ordinance for approval at the March town meeting.

### **New Business**

Chuck commented upon a question of a lot sale to a family member noting that any activity must simply meet setback and frontage provisions of the land use ordinance and will not need PB review.

Bill Gatti

PB Secretary